



# Enrolment Form Year 7 for 2020

**Closing date** Friday 17th May, 2019

Child's Surname ..... Firstnames .....

Date of Birth ..... Religion .....

Current School .....

If your daughter has previously been enrolled in any Victorian school then she would have been issued a Victorian Student Number (VSN) found on your daughters report.

Please list this number here .....

## Residency Status

Australian Citizen    Permanent Resident    Temporary Resident    Business Visa    Student Visa

Please complete Visa details if applicable

Date of Arrival in Australia ..... / ..... / ..... Visa Number .....

Visa Subclass ..... Expiry Date ..... / ..... / .....

## Student Details

 Sacraments (please tick those received)

Baptism    Reconciliation    Eucharist    Confirmation

Current Parish .....

Does the student speak a language other than English at home?

English only    Other – please specify .....

Is the student of Aboriginal or Torres Strait Islander origin?

No    Torres Strait Islander    Aboriginal    Aboriginal and Torres Strait Islander

Residential Address ..... Postcode .....

Primary email address for all correspondence (must be mother/guardian or father/guardian)

.....

Living at home?    Yes    No   Please tick one   Term Address (if not at home) .....

..... Postcode .....

School Preference: Number in order (1-4)    Clonard College    Sacred Heart    Saint Ignatius    IONA



\* Please note that only one school will offer you an enrolment position.  
Please take this into consideration when choosing preferences. Refer to collection notice for information disclosure.

## Mother/Guardian

Name ..... Home Phone ..... Mobile .....

Employer ..... Business Phone .....

Occupation..... Email Address .....

Religion..... Country of Birth .....

Does the mother speak a language other than English at home?  Yes  No Please tick one

If yes please specify .....

What is the highest year of primary or secondary school the mother has completed (Tick one only)

(For the person who have never attended school, mark "Year 9 or equivalent or below".)

- Year 12 or equivalent  Year 10 or equivalent  
 Year 11 or equivalent  Year 9 or equivalent or below

What is the level of the highest qualification the mother has completed? (Tick one only)

- Bachelor degree or above  Certificate I to IV (including trade certificate)  
 Advanced diploma/Diploma  No non-school qualifications

What is the occupation group of the mother ? (Tick one only)

(Please select the appropriate occupation group letter from the attached list.)

- Group A  Group B  Group C  Group D  Group N

If the person is not currently in paid work but has had a job in the last 12 months or has retired in the last 12 months please use the group of the person's last occupation. If the person has not been in paid work in the last 12 months, enter "Group N"

## Father /Guardian

Name ..... Home Phone ..... Mobile .....

Employer ..... Business Phone .....

Occupation..... Email Address .....

Religion..... Country of Birth .....

Does the father speak a language other than English at home?  Yes  No (Please tick one)

If yes please specify .....

What is the highest year of primary or secondary school the father has completed (Tick one only)

(For the person who have never attended school, mark "Year 9 or equivalent or below".)

- Year 12 or equivalent  Year 10 or equivalent  
 Year 11 or equivalent  Year 9 or equivalent or below

What is the level of the highest qualification the father has completed? (Tick one only)

- Bachelor degree or above  Certificate I to IV (including trade certificate)  
 Advanced diploma/Diploma  No non-school qualifications

What is the occupation group of the father ? (Tick one only)

(Please select the appropriate occupation group letter from the attached list.)

- Group A  Group B  Group C  Group D  Group N

If the person is not currently in paid work but has had a job in the last 12 months or has retired in the last 12 months please use the group of the person's last occupation. If the person has not been in paid work in the last 12 months, enter "Group N"

Who lives at home? Both parents Father only Mother only Guardian Other (Please circle one)

Postal Address .....

(If different to residential) ..... Postcode .....

Health Care Card / Pension Card:  Yes  No Centrelink Reference Number (CRN) .....

Sister attended/attending Clonard College?  Yes  No Sports House? Finian / Kildare / Lelia / Xavier

If yes, please state name ..... 20 ..... to 20 .....

Mother/aunt attended Clonard College?  Yes  No

If yes, please state full enrolled name .....

Sports House? Finian / Kildare / Lelia / Xavier

### LOTE language selection:

French  Indonesian

It is important to note that while we will endeavour to give all students their preference this cannot be guaranteed.

### CareMonkey

At Clonard, we use CareMonkey. CareMonkey is a parent controlled electronic medical form.

Using the CareMonkey system provides you the opportunity to update medical information promptly and accurately and provides the school with instant access to the emergency information provided by you.

As a parent/guardian you will receive an invitation in due course to join CareMonkey and enter details for your daughter(s).

The CareMonkey system stores the information on your behalf and you will be able to grant (or deny) access to your data with our school.

### Learning difficulties

Does your daughter currently receive additional support because of special learning needs?  Yes  No

Please specify the nature of any special learning needs.

Please attach any report/assessment such as psychologist or cognitive testing

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### Emergency contact other than parents:

Name ..... Phone .....

Relationship to family .....

### Declaration for payment of fees:

Please nominate who is responsible for the payment of all fees, levies, camp payments and other associated costs for your daughter while she is a student at Clonard College.

Name/Names .....

Preferred account email address: .....

This arrangement will remain in place unless the College is notified in writing of any changes and signed by both parents. We have your permission to discuss your account details with fellow Catholic Colleges in Geelong if necessary.

Signature Mother/Guardian.....

Signature Father/Guardian.....

\* Please note all fees must be finalised by the end of Term 3 unless an alternate arrangement has been approved. Payment options - 40% - end of term 1, 30% - end of term 2, balance - end of term 3. Fees can be paid earlier if preferred.

### Split billing of fees:

Name of 1st person responsible for payment of fees, levies, camp and other associated costs:

.....

Address .....

Percentage of fees .....% or amount \$.....

Signature .....

Name of 2nd person responsible for payment of fees, levies, camp and other associated costs:

.....

Address .....

Percentage of fees .....% or amount \$.....

Signature .....

### Please check you included the following information:

- NAPLAN
- Birth Certificate
- Current school report
- Sacrament Certificate
- Visa
- External Assessments/ Reports (If applicable)

### Enrolment application

We undertake to observe all of the rules made for the safe and effective operation of the school and to support all aspects of the curricular and extra curricular program.

I/We hereby apply for enrolment of my/our daughter .....at Clonard College. I/We understand this is a legal agreement between the undersigned and Kildare Education Ministries which is the legal and civil authority responsible for conducting the school.

Signature Mother/Guardian .....

Signature Father/Guardian .....

# Enrolment Information



Clonard College  
Geelong

*A Kildare Ministries School for Girls  
in the Brigidine Tradition*



## Documents required

to accompany this application

- A copy of your daughter's Birth certificate for Australian born resident students
- A copy of Citizenship papers, Passport, Visa or travel documents for non-Australian resident or non-Australian born
- A copy of your daughter's Baptismal certificate and first Eucharist certificates
- A copy of your daughter's most recent school report and her Grade 5 Naplan statement
- Custody and/or Court Order documents if applicable

## Enrolment Criteria

Enrolment in Year 7 at Clonard College is offered to girls in the last year of their primary school education.

The selection process is governed by the following criteria, in order of priority.

- Catholic girls from Catholic primary schools
- Catholic girls from non Catholic primary schools
- Girls with a sister attending Clonard
- Girls from Eastern Rite churches
- Girls whose mother attended Clonard
- Girls from other Christian denominations
- Girls from primary schools local to Clonard (Hamlyn Banks, Herne Hill, Manifold Heights)

The Principal reserves the right to vary the application of the above priority list in special situations.

## Privacy Policy

This application form is treated as a confidential document and personal information you provide will be used for College purposes only. The information will not be supplied to any other party except for the Catholic Education Office who require information to collate for census purposes. More information regarding Privacy can be found under the Policy section of our website at [www.clonard.catholic.edu.au](http://www.clonard.catholic.edu.au)

## Child Safety

Clonard College and Kildare Education Ministries (the schools legal and governing body) has zero tolerance for child abuse and is committed to the protection of all children from all forms of child abuse. More information on our child safety commitments and a copy of the child safety code of conduct can be found on our website at [www.clonard.catholic.edu.au](http://www.clonard.catholic.edu.au).

## Occupation group

Please select the appropriate group from the following list. If you are not currently in paid work but have had a job in the last 12 months, or have retired in the last 12 months, please use your last occupation to select from the list. If you have not been in paid work for the last 12 months, enter 'N' into the 'occupation code' field on the enrolment form.

## List of parental occupations

### Occupation Group A

- Senior management in large business organisation, government administration and defence, and qualified professionals
- Senior Executive / Manager / Department Head Public Service Manager
- Other administrator
- Defence Forces
- Professionals

### Occupation Group B

Other business managers, arts/media/sportspersons and associate professionals

- Owner / Manager
- Specialist Manager
- Financial Services Manager
- Retail sales / Services manager
- Arts / media / sports
- Associate Professionals

### Occupation Group C

Tradesmen/women, clerks and skilled office, sales and service staff

### Occupation Group D

- Machine operators, hospitality staff, assistance, labourers and related works
- Drivers, mobile plant, production / processing machinery and other machinery operators
- Hospitality staff
- Office assistants, sales assistants and other assistants
- Labourers and related workers